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Non-Judicial

Rs 1,300/-

Description

AGREEMENT OR MEMORANDUM OF AN AGREEMENT - 5(ccc)

First Party : DELTA X CONSULTANTS [10000000000000]
Second Party : UNIVERSITY OF HEALTH SCIENCES UHS [10000000000000]
Agent : Hafiz Muhammad Tahir [35201-3166947-9]
Stamp Duty Paid by : DELTA X CONSULTANTS [10000000000000]
Issue Date : 22-Apr-2025, 11:54:30 AM
Paid Through Challan : 2025C76B1324591F
Amount in Words : One Thousand Three Hundred Rupees Only

Please Write Below This Line

CONTRACT AGREEMENT

This Agreement is made on this 25 day of April, 2025, by and between:

University of Health Sciences, Lahore, having its principal office at Khayaban-e-Jamia Punjab, Lahore, hereinafter referred to as "the Procuring Agency",

AND

M/s Delta X Consultant, a consultancy firm having its office at 106-A Block, Street 15, Lake City Meadows, Lahore, Pakistan, hereinafter referred to as "the Service Provider".

WHEREAS, the Procuring Agency has accepted the bid of the Service Provider for the Hiring of a Consultancy Firm for a short-term consultancy assignment of six (06) weeks, at a total cost of Rupees Four Hundred Eighty-Five Thousand only (Rs. 485,000/-), hereinafter referred to as the "Contract Price". Applicable government taxes shall be deducted from the invoice as per prevailing rules.





Now, therefore, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Scope of Work

- i. Provide ISO 9001:2015 consulting and training for the certification of the University of Health Sciences' Clinical Laboratory Services.
- ii. Offer continuous support and facilitation during external certification audits.
- iii. Conduct a GAP Analysis and submit a detailed presentation.
- iv. Develop a Quality Management System (QMS) and provide ISO 9001-compliant documentation.
- v. Assist with system implementation and conduct an internal audit, submitting a Corrective Action Plan and Internal Audit Report.
- vi. Support the entire certification process until successful certification is achieved.

2. Consultant Methodology

- i. **Process Review:** Assessment and review of current laboratory processes in accordance with ISO 9001 standards.
- ii. **QMS Documentation:** Development of QMS documentation tailored to the organization's needs and in compliance with ISO 9001:2015.
- iii. **Implementation:** Integration of the documented system into daily operations with relevant recordkeeping (e.g., SWOT & PEST Analysis, Quality Risks & Opportunities, Objective Setting).
- iv. **Team Engagement:** Conducting regular onsite and virtual sessions to ensure active participation and engagement of UHS staff.
- v. **Training:** Conducting specialized training for staff on key areas of ISO 9001 standards.
- vi. **Internal Audit:** Execution of a thorough internal audit to assess QMS compliance and readiness for external certification.
- vii. **Certification Audit Support:** Provision of end-to-end support during the certification audit by the external auditing body.

3. Responsibilities of the Consultant

- i. Ensure full compliance with ISO 9001:2015 requirements.
- ii. Provide qualified consultants in a timely manner.
- iii. Complete all deliverables within the stipulated timeline.
- iv. Prepare, document, and design ISO 9001 procedures and necessary templates.
- v. Equip UHS teams to successfully undergo the certification process.
- vi. Bear the cost of the ISO Certification Audit for the year 2025.

4. Duration of the Contract

- i. The total duration of the contract shall be six (06) weeks from the date of commencement.
- ii. The Procuring Agency reserves the right to terminate the contract with one (01) month's written notice without assigning any reason.
- iii. The Service Provider may request an extension in writing, subject to approval by the Competent Authority of the Procuring Agency.

5. Duty Station

- i. The services shall be rendered at the laboratories of the University of Health Sciences located at:

- a) Main Campus, Lahore
- b) Kala Shah Kaku Campus



6. General Terms

- i. The Service Provider shall be bound by the confidentiality of all information accessed during the execution of this contract.
- ii. All work and deliverables produced under this contract shall become the property of the Procuring Agency.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the date first above written.

For and on behalf of the University of Health Sciences, Lahore

Signature: [Signature]

Name: Iran Fatima

Designation: Registrar

(Official Stamp)



For and on behalf of M/s Delta X Consultant

Signature: [Signature]

Name: SIRAS UD DIN ARIF

Designation: MANAGING DIRECTOR

(Official Stamp)

Witness 1

Name: Hafiz Muhammad Tahir

Designation: HR and Personnel Executive

Signature: [Signature]



Witness 2

Name: Rabia Akbar

Designation: Admin Officer

Signature: [Signature]

