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**No. MD (PPRA)10-1/19/APP/Web-Up
GOVERNMENT OF THE PUNJAB
PUNJAB PROCUREMENT REGULATORY
AUTHORITY, S&GAD
3rd Floor, Al-falah Building, The Mall Road, Lahore.**

Dated Lahore, 09 July, 2020

CIRCULAR

1. Rule 8 of Punjab Procurement Rules 2014 (Amended 2016) envisages "A procuring agency shall, within one month from the commencement of a financial year, devise annual planning for all proposed procurements with the object of realistically determining the requirements of the procuring agency, within its availed resources, delivery time or completion date and benefits that are likely to accrue to the procuring agency in future." and according to rule 9(1)(2) of the rules ibid "The procuring agency shall advertise in advance annual requirements for procurement on the website of the Authority as well as on its website."

2. In view of the aforementioned mandatory requirements of procurement legal frame work, all the public sector organizations in the Punjab are advised to kindly ensure strict compliance of the rules supra by formulating the annual procurement plan for the financial year 2020-2021 and upload the same on the website of PPRA & procuring agencies by the stipulated time, under intimation to this office. PPRA has already made available a template of annual procurement plan for the convenience of all concerned on its website. The same is also being provided along with this circular which may kindly further be circulated to all the downstream organizations falling under respective administrative ambit. It is also requested to direct all the concerned officers working under your kind control to follow the aforementioned instructions in true letter and spirit.

(SHAHID HUSSAIN)
MANAGING DIRECTOR
PPRA, S&GAD

No. & Date Even

A copy is forwarded for information to:

1. All the Administrative Secretaries, Govt. of the Punjab.
2. All Heads of Autonomous Bodies.
3. All Heads of Attached Department.
4. All Division Commissioners in Punjab.
5. The Chairman Planning & Development Department.
6. The Chairman PITB.
7. All the Deputy Commissioners in Punjab.
8. The Director General Audit, Punjab.
9. The Accounts General Punjab.
10. The Registrar Lahore High Court.
11. PA to MD PPRA.
12. PA to Director Legal & Monitoring

Maryam Daud
09/07/2020

(MARYAM DAUD)
Web Developer / Data Administrator
PPRA, S&GAD