

SITUATIONS VACANT

Punjab Procurement Regulatory Authority (PPRA), Government of the Punjab intends to recruit the qualified/eligible persons against the below-mentioned posts on **Contract Basis** as per recruitment policy-2004 & contract appointment policy initially for a period of **Two (02) Years** (further extendable).

Sr. No.	Name of Post	BPS	No. of Posts	Age		Qualification	Experience
				Min	Max		
01	Driver	04	05 Open Merit=4 Minority Quota=1	25	35	Middle Pass; LTV Driving License;	LTV Driving experience for three (03) years.
02	Dispatch Rider	04	01 Open Merit=1	25	35	Middle Pass; Motorcycle Driving License;	Preference shall be given to a person who has previous experience as Dispatch Rider
03	Naib Qasid	01	03 Open Merit=0 Women Quota=1 Minority Quota=1 Disable Quota=1	18	25	Literate	--
04	Chowkidar / Security Guard	01	01 Open Merit=1	23	30	Literate	--
05	Sweeper	01	01 Open Merit=1	18	25	Literate	--

General Conditions:

- 1) Candidates must submit the application on the '**Application Form**' given below and must attach each copy of Advertisement, attested photocopies of CNIC, Educational Certificates, Domicile Certificate, Experience Certificates and Three (03) passport size latest photographs latest by **11.01.2022** in PPRA Office (3rd Floor, Alfalah Building, The Mall, Lahore) during official hours.
- 2) The '**Application Form**' can be downloaded from the website of Punjab Procurement Regulatory Authority <https://ppra.punjab.gov.pk> or may be obtained from PPRA office, before closing of the office hours.
- 3) Applicants already in service are required to submit their applications along-with Departmental Permission / Through Proper Channel.
- 4) Applicants must write name of the post on the top right corner of envelop.

- 5) Only short listed candidates, who fulfill the requirement and have submitted their application complete in all respects, shall be called for test/interview. And, no TA / DA will be admissible.
- 6) Late / Incomplete applications will not be entertained and no claim whatsoever thereof will be acceptable.
- 7) If any application received without requisite number of passport size pictures, Certificates, copy of CNIC, attestation of documents & pictures, it will be considered as incomplete.
- 8) General Age Relaxation in upper age limit may be granted as per rules.
- 9) The candidates must have domicile of Punjab.
- 10) In case a candidate wishes to apply for more than one post, he/she must submit separate application form for each post.
- 11) Authority has the right to accept/reject or cancel any application, post or recruitment process.
- 12) The quota for disabled persons, women, minorities shall be as per Government Policy.
- 13) In case, a candidate intends to apply against reserved quota other than open merit, he/she must mention the quota on the envelope against which he/she applied.

APPLICATION FORM

Name of the Post applied for _____

1. Name of the Applicant _____

2. Father Name _____

3. Address. _____

4. Date of Birth _____

5. Contact No. _____

6. CNIC No. _____

7. Domicile _____

8. Gender _____

9. Religion _____

10. Applied against quota _____

11. Details:

Academic Qualification

Sr. No.	Degree / Certificate / Courses	Division / Grade / CGPA	Name of Board / University / Institute

Experience				
Sr. No.	Valid Experience with designation	Department/ Organization	Total period of experience till closing date of application	Remarks (if any)
Signature of the Applicant _____ Date _____				

(Muhammad Arslan Waris)
 Deputy Director
 (Admin & Finance), PPRA