

# Invitation for Bids

Dated: *Date, Month, Year*

1. The [*Procuring Agency*] has received budget from Government of Punjab towards the cost of [*Assignment Name*] in Punjab. It is intended that part of the proceeds of this budget will be applied to eligible payments under the contract for supply of following items:

Sr.	Item	Qty	Bid Security

2. The [*Procuring Agency*] now invites sealed bids from eligible bidders, Manufacturers, authorized Sales & Service Dealers for the supply of above mentioned items.

3. Bidding shall be conducted through Open Competitive Bidding (Single Stage-Double Envelope) procedures specified in the Punjab Procure Rules PPR 2014 (amended Jan 2016), and is open to all eligible bidders as defined in the bidding document

4. Interested eligible bidders may obtain bidding documents and further information from the [*Contact Details*].

5. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Bidding Documents.

6. Sealed Bids must be delivered to the above office **on or before time. on Date, Month, Year** and must be accompanied by a **Bid Security as mentioned above** in the form of CDR, Pay Order, Demand Draft, or Banker's Cheque from a Scheduled Bank of Pakistan.

7. **Bids will be opened in the presence of bidders' representatives who choose to attend at 11:30 p.m.** in the **Office of [Procuring Agency], on the same date.**

8. The bidders are requested to give their best and final prices as no negotiations are expected.

9. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.

10. For obtaining any further information or clarifications, please contact the person named below:

**[Contact Details]**