

<http://ppra.punjab.gov.pk>



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**GOVERNMENT OF THE PUNJAB
PUNJAB PROCUREMENT REGULATORY AUTHORITY
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT**

304-T, 3rd Floor Al-Falah Building, The Mall Lahore.
Dated Lahore, the 25th October, 2021

CIRCULAR

Subject: PROVISION OF SUGGESTIONS/ INPUT OF THE PROCURING AGENCIES WITH RESPECT TO THE STANDARD BIDDING DOCUMENTS (SBDS)

Punjab Procurement Regulatory Authority (PPRA) was established under section 3 of Punjab Procurement Regulatory Authority Act 2009 (PPRA ACT, 2009), to regulate and supervise the procurement worth around Rs 1500 Billion per annum by all the 10,000 Procuring Agencies (approximately). Section 5 of the PPRA Act, 2009 describes the function and powers of PPRA. Preparation of standard documents for public procurement is one of the core functions of PPRA.

2. There are mainly four categories of procurements: Goods, Works, Services and Consultancies. It has been quite unfortunate that the SBDS could not be prepared despite passage of a very long time since the inception of PPRA (i.e. 14 years). In order to facilitate the Procuring Agency, as desired by the Chief Secretary/ Chairman PPRA and to fulfill its quintessential obligation:

- i) SBDS (Goods)
- ii) SBDS (Services)
- iii) SBDS (Works)
- iv) Request For Proposal (RFP) for Consultancy Services.

3. The afore-mentioned documents have been prepared by PPRA internally and it has been seriously taken care of that all the basic guidelines/ principles / requirements for the preparation of SBDS should be included. The principle of "value for money" remained the guiding spirit and ultimate object of our endeavor. These documents have been

uploaded on the website of PPRA i.e. https://ppra.punjab.gov.pk/info_desk for suggestions and for input / feedback of the Procuring Agencies.

4. Concrete and useful suggestion shall be highly appreciated and shall be given proper consideration for the improvement of this template in accordance with PPR-14. The suggestion for improvement may be given before 30th November, 2021 on md.ppra@gmail.com.

-Sd-
(Babar Aman Babar)(PAS)
Managing Director, PPRA

No. & Date even.

A copy is forwarded for information and necessary action to:-

1. The Senior Member, Board of Revenue, Punjab.
2. The Chairman, Planning & Development Board.
3. The Secretary to Chief Minister, Punjab.
4. The Secretary to Governor, Punjab.
5. The Inspector General of Police, Punjab.
6. The Accountant General, Punjab.
7. All the Administrative Secretaries, Govt. of the Punjab.
8. The Secretary, I&C, S&GAD, Lahore.
9. All the Divisional Commissioners in Punjab.
10. Mr. Fazeel, head SMU, Chief Minister Office.
11. Ms. Uzma Sadaf, Mr. Akmal Minallah and Ms. Irum Touqeer, World Bank Islamabad.
12. All the Heads of Attached Departments, Punjab.
13. All the Heads of Autonomous Bodies, Punjab.
14. The Director General Anti-Corruption Punjab.
15. The Additional Secretary (Welfare), S&GAD, Lahore.
16. All the Deputy Commissioners in Punjab.
17. PSO to the Chairman PPRA/Chief Secretary, Punjab.
18. PSO to the Additional Chief Secretary, Punjab.
19. Web-Developer/Data Administrator, PPRA with the direction to immediately upload the same on the website of the PPRA.
20. PS to MD, PPRA.


SENIOR LAW OFFICER
PPRA S&GAD 27/x/21

CC:

1. The Registrar, Lahore High Court Lahore.
2. The Director General NAB, Lahore.
3. The Ombudsman, Punjab.