

<http://ppra.punjab.gov.pk>



Tell

Exe: 042-36284774

Fax: 042-36284776

**No. L&M(PPRA) 10-1/2011/KW**  
**GOVERNMENT OF THE PUNJAB**  
**PUNJAB PROCUREMENT REGULATORY**  
**AUTHORITY, S&GAD**  
**ALFALAH BUILDING, 3<sup>rd</sup> FLOOR, The MALL, LAHORE**  
Dated Lahore, the 30<sup>th</sup> July, 2020

To

1. The Chairman Planning & Development Department Board.
2. The Senior Member, Board of Revenue, Punjab.
3. The Inspector General of Police, Punjab.
4. The Accountant General Punjab.
5. The Registrar Lahore High Court.
6. All the Administrative Secretaries, Government of the Punjab.
7. All Heads of Autonomous Bodies.
8. All Heads of Attached Department.
9. All Divisional Commissioners in Punjab.
10. All the Deputy Commissioners in Punjab.

Subject:

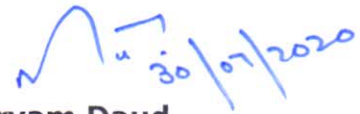
**PROVISION OF THE CREDENTIALS OF PROCURING AGENCIES**  
**WORKING UNDER YOUR ADMINISTRATIVE CONTROL**

I am directed to refer the subject cited above and to inform that PPRA E-Tender Management System is decentralized system which is a platform for uploading procurement related documents on the PPRA website. This platform enables all the registered procuring agencies to upload Annual Procurement Plan, Approval Mechanism, Procurement Advertisement, Evaluation Reports and Contract Agreements on PPRA website at their own level. More than 2700 procuring agencies are availing the aforementioned facilities some of which in terms of PPRA law/rules are mandatory. Since under the Prime Minister vision, PPRA has also initiated the process for End to End E-Procurement, hence it becomes all the more necessary and inevitable that all

procuring agencies should get themselves registered on the PPRA portal by obtaining login credentials of E-Portal.

Allowing for the above, it is requested to kindly provide a consolidated list of all procuring agencies working under Administrative control of your office on the prescribed Performa (**Flag A**), for registration on PPRA website (Along with soft copy of the same via email on [web.developer@ppra.punjabgov.pk](mailto:web.developer@ppra.punjabgov.pk)). It is also requested to direct all concerned procuring agencies under your administrative control to upload Annual Procurement Plan for financial year 2020-21 on website of PPRA before **14<sup>th</sup> August, 2020** as required under Rule 8 and 9(2) of PPR-14, in respect of which circular No. MD (PPRA)10-1/19/APP/Web-Up dated 09<sup>th</sup> July, 2020 has already been issued in this regard (**Flag B**). However, as the uploading of Annual Procurement Plan is time specific issue hence compliance of rule ibid by all downstream organizations of all the administrative departments is necessary/mandatory.

An early response is solicited please.



**Maryam Daud**

**Web Developer / Data Administrator**

**PPRA**

CC:-

1. PA to MD PPRA.
2. PA to Director Legal & Monitoring.

**Signup Request Form**

Department Name:	
Signing Authority / Focal Person Name:	
Designation:	
Postal Address / Department Address:	
Office Land Line No.	
Mobile / Cell No.	
Fax No	
Email Address:	

Flag - B

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No. MD (PPRA)10-1/19/APP/Web-Up  
GOVERNMENT OF THE PUNJAB  
PUNJAB PROCUREMENT REGULATORY  
AUTHORITY, S&GAD  
3<sup>rd</sup> Floor, Al-falah Building, The Mall Road, Lahore.

Dated Lahore, 09 July, 2020

### CIRCULAR

1. Rule 8 of Punjab Procurement Rules 2014 (Amended 2016) envisages "A procuring agency shall, within one month from the commencement of a financial year, devise annual planning for all proposed procurements with the object of realistically determining the requirements of the procuring agency, within its availed resources, delivery time or completion date and benefits that are likely to accrue to the procuring agency in future." and according to rule 9(1)(2) of the rules ibid "The procuring agency shall advertise in advance annual requirements for procurement on the website of the Authority as well as on its website."


2. In view of the aforementioned mandatory requirements of procurement legal frame work, all the public sector organizations in the Punjab are advised to kindly ensure strict compliance of the rules supra by formulating the annual procurement plan for the financial year 2020-2021 and upload the same on the website of PPRA & procuring agencies by the stipulated time, under intimation to this office. PPRA has already made available a template of annual procurement plan for the convenience of all concerned on its website. The same is also being provided along with this circular which may kindly further be circulated to all the downstream organizations falling under respective administrative ambit. It is also requested to direct all the concerned officers working under your kind control to follow the aforementioned instructions in true letter and spirit.

(SHAHID HUSSAIN)  
MANAGING DIRECTOR  
PPRA, S&GAD

### No. & Date Even

A copy is forwarded for information to:

1. All the Administrative Secretaries, Govt. of the Punjab.
2. All Heads of Autonomous Bodies.
3. All Heads of Attached Department.
4. All Division Commissioners in Punjab.
5. The Chairman Planning & Development Department.
6. The Chairman PITB.
7. All the Deputy Commissioners in Punjab.
8. The Director General Audit, Punjab.
9. The Accounts General Punjab.
10. The Registrar Lahore High Court.
11. Web Developer Data Administrator.
12. PA to MD PPRA.
13. PA to Director Legal & Monitoring

  
(MARYAM DAUD)  
Web Developer / Data Administrator  
PPRA, S&GAD