



Tel: 042-99205593  
Tel: 042-99204572  
Tel: 042-36284773  
Exc: 042-36284774  
Fax: 042-36284776

**GOVERNMENT OF THE PUNJAB  
PUNJAB PROCUREMENT REGULATORY AUTHORITY  
SERVICES AND GENERAL ADMINISTRATION  
DEPARTMENT**

304-T, 3<sup>rd</sup> Floor Al-Falah Building, The Mall Lahore.

Dated Lahore, the 29<sup>th</sup> June, 2022

**NOTIFICATION**

**No. MD(PPRA)45-BOM/2022.** In exercise of the powers conferred upon it under section 5 of the Punjab Procurement Regulatory Authority Act, 2009, the Authority is pleased to make the following regulations, namely: —

1. **Short title and commencement.**— (1) These regulations may be called the Punjab Electronic Procurement Regulations, 2022.  
(2). These should come into force at once.
2. **Definitions.**— (1) In these regulations, unless there is anything repugnant in the subject or context.—
  - (a). 'Act' means the Punjab Procurement Regulatory Authority Act, 2009;
  - (b). 'approved system' means an information management system of a procuring agency approved under regulation 4;
  - (c). 'Regulations' means the Punjab Electronic Procurements Regulations, 2022;
  - (d). 'Rules' means the Punjab Procurement Rules, 2014;
  - (e). 'Secretary' means the Secretary in-charge of a department within the meanings of Punjab Government Rules of Business, 2011;  
(2). The expression used but not defined herein shall have the same meaning as are assigned to it in the Act and the Rules.
3. **Use of electronic means for procurement.**— (1) A procuring agency may use electronic means for making all, any or any class of procurement.  
(2) Where a procurement is made using electronic means.—

(a) the procuring agency may choose not to supply hard copies of related tenders, invitation to proposals, offers and related documents to the prospective bidders; and

(b) all persons, firms, contractors, companies and other organizations shall submit their bids, proposals or offers using the approved system.

**4. Approved system.—** (1) For the purpose of these regulations, every procuring agency shall use an information management system approved by.—

(a) the respective Secretary where the procuring agency is a subordinate office of the administrative department;

(b) by the board or authority having control over it, by whatever name it is called, where the procuring agency is an autonomous body, company or special institution.

(2) While approving the information management system, the Secretary or as the case may be the board or authority shall pay due regards to its security and conformity with the provisions and processes laid down in the Act and the Rules.

(3) Without prejudice to the provisions of regulation (2), an approved system shall, at the minimum, provide for.—

(a) registration of persons, consultants, firms, companies and organizations for the purpose of the regulation;

(b) uploading of documents related to a bid, proposal or offer by a procuring agency;

(c) facility for registered persons, consultants, firms, companies and organizations to offer proposals and bids electronically;

(d) safeguard as to ensure that a bid, proposal or offer submitted by a registered person, consultant, firm, company or organization is not accessible to any other person, consultant, firm, company or organization as well as to the procuring agency till the date and time specified for opening of that bid, proposal or offer in terms of rule 30 of the Rules;

(e) feature as to ensure that no bid, proposal or offer can be submitted or altered after the lapse of last date and time mentioned for its submission; and

(f) assistance to the procuring agency in evaluation of received proposals and bids.

(4) For the purpose of removing any ambiguity, it is clarified that failure on the part of any person, consultant, firm, company and organization to submit a bid, proposal or offer on account of any technical glitch or internet failure not attributable to the procuring agency shall not constitute mis-procurement or otherwise effect the integrity of procurement process.



**5. Obligation to declare that a procurement is to be made using electronic means.**— No procurement using electronic means shall be made unless the procuring agency declares in the relevant advertisement made under rule 12 of the Rules that the procurement is to be made using electronic means.

**6. Only registered persons etc. eligible to participate.**— (1) No person, consultant, firm, company or organization shall be allowed to participate in a procurement using electronic means unless that person, firm, company or organization is registered with the procuring agency.

(2) A procuring agency may register a person, consultant, firm, company or organization on payment of such fee as it may from time to time determine having regards to the value and class of procurements that person, consultant, firm, company or organization is interested in and the cost of maintenance of the approved system.

(3) The procuring agency shall provide every registered person, consultant, firm, company or an organization a secure user name and password and such other information as is required to access and use the approved system.

(4) Unless rescinded earlier, every registration made under this regulation shall be valid for one calendar year.

**7. Internal instructions for managing procurement using digital and electronic means.**— Every procurement agency shall lay down instructions assigning responsibilities and protocols for the secure use of approved system and managing other aspects of procurement using electronic means which shall be in conformity with the Act, Rules, Regulations as well as the instructions issued by the Authority from time to time.

**8. All other provisions of the rules to apply mutatis mutandis on procurement using digital and electronic means.**— (1) All provisions of the Act and the Rules shall apply mutatis mutandis on procurement using electronic means.

(2) For the purpose of these regulations.—

(a) an encrypted electronic file or folder suitably labeled as per requirement of the Rules and procuring agency submitted by a person, consultant, firm, company or organization shall be deemed to be a bid, package or envelop, as the case may be, within the meanings of rule 2(f), 24 and 38 of the Rules;



- (b) downloading, de-encrypting and reading a secure encrypted electronic file or folder submitted by a person, consultant, firm, company or organization shall be deemed to be opening of the bid or offer within the meaning rule 30 of the Rules;
- (c) an electronic or digital communication by the procuring agency with a person, firm, contractor, company or other organization shall be deemed to be a communication within the meaning of the Rules; and
- (d) electronic signatures, individual identities and encryptions generated by the approved system shall suffice to meet the requirement of the Rules with respect to signing and sealing of the documents.

9. **Removal of difficulties.**— The Authority may make such provision and pass such orders as may be necessary or expedient for removal of any difficulty or doubt in giving effect to the provisions of these regulations.

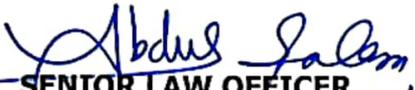
**WITH THE APPROVAL OF PPRA BOARD OF MANAGEMENT**

**(WAQAR AZIM)**  
**MANAGING DIRECTOR, PPRA**

**No. & Date even.**

A copy is forwarded for information and necessary action to:-

1. The Senior Member, Board of Revenue, Punjab.
2. The Chairman, Planning & Development Board.
3. The Inspector General of Police, Punjab.
4. The Accountant General, Punjab.
5. All the Administrative Secretaries, Govt. of the Punjab.
6. All the Divisional Commissioners in Punjab.
7. All the Heads of Attached Departments, Punjab.
8. All the Heads of Autonomous Bodies, Punjab.
9. The Director General Anti-Corruption Punjab.
10. All the Deputy Commissioners in Punjab.
11. PSO to the Chairman PPRA/Chief Secretary, Punjab.
12. PSO to the Additional Chief Secretary, Punjab.
13. Web-Developer/Data Administrator, PPRA with the direction to immediately upload the same on the website of the PPRA.
14. PS to MD, PPRA.

  
**SENIOR LAW OFFICER**  
PPRA S&GAD

29/6/22

**CC:**

1. The Registrar, Lahore High Court Lahore.
2. The Director General NAB, Lahore.
3. The Ombudsman, Punjab.