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No. PPRA E-PROC/PCI/21/APP/Web-UP
GOVERNMENT OF THE PUNJAB
PUNJAB PROCUREMENT REGULATORY
AUTHORITY, S&GAD
304-T, 3rd Floor, Alfalah Building, The Mall Road, Lahore.
Dated Lahore, 26 Feb, 2026

CIRCULAR

Subject:- **PROCURING AGENCIES RECURRENT REQUESTS FOR RESTORING CANCELLED TENDERS VIZ A VIZ PASSWORD SECURITY CONTROLS IN EPADS APPLICATION**

E-Pak Acquisition Disposal System (EPADS) maintained at Federal PPRA, is a decentralized digital platform for uploading procurement related documents on the website. This practice ensures and enables all the registered procuring agencies to upload Annual Procurement Plan, Procurement Advertisement, Evaluation Reports and Contract Agreements etc. on EPADS for a balanced, transparent and efficient procurement cycle. More than 6000 procuring agencies are availing the aforementioned facilities.

2. A significant number of Procuring Agencies approach PPRA with requests for the restoration of the cancelled status (of previously uploaded tenders) on EPADS. It is clarified that since EPADS is a federally operated digital platform, all such requests are forwarded to the same. The matter was formally taken up with the Federal PPRA and after due consideration, it was decided in principle that all such requests will not be acceded to, since the tenders in question are cancelled by the respective Procuring Agencies themselves through authorized system accounts. Also, as the act of cancellation is initiated and confirmed by the Procuring Agency, the reversal or restoration of such status is neither technically feasible nor administratively permissible.

3. Further, it has been observed that such issues generally arise due to improper handling of user credentials or unauthorized access to system accounts. In order to strengthen the system security, enhance accountability, and prevent accidental or unauthorized cancellation of tenders, Federal PPRA has introduced a **mandatory PIN-based authentication mechanism**. This PIN will be required for critical actions, including but not limited to the cancellation of tenders and downloading of bids.

4. All Procuring Agencies are, therefore, **strongly advised to ensure strict confidentiality of their login credentials and PINs. Under no circumstances should passwords or PINs be shared with any individual not formally authorized.** The responsibility for any action performed through a Procuring

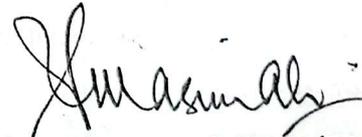
Agency's account shall rest solely with that agency. PPRA Punjab is rolling out the following measures to implement & ensure safety protocols viz a viz login and passwords protection.

- I. Mandatory password expiration
- II. Periodic rotation
- III. Enforcement of strong password complexity standards
- IV. Automated alerts for password expiry
- V. Automatic suspension of system access once a password expires.

These measures will help to minimize the risk of unauthorized access and ensure adherence to relevant security policies.

5. It is further emphasized that, in order to maintain transparency, integrity, and system discipline, **no requests for reversion or restoration of the cancelled tenders will be entertained in future.**

6. This is being issued with the approval of Chairman PPRA/Chief Secretary Punjab.



Sahibzadi Wasimah Umer (PAS)
Managing Director PPRA, S&GAD

No. & Dated even:

1. The Chairman Planning & Development Board.
2. Senior Member Board of Revenue.
3. All the Administrative Secretaries, Govt. of the Punjab.
4. Provincial Police Officer (IGP) Punjab.
5. The Chairman PITB.
6. The Director General Audit, Punjab.
7. The Accountant General Punjab.
8. The Registrar Lahore High Court Lahore.
9. All Divisional Commissioners in Punjab.
10. All Heads of Autonomous Bodies.
11. All Heads of Attached Departments.
12. All the Deputy Commissioners in Punjab.
13. Staff Officer to Chairman PPRA/Chief Secretary Punjab.
14. Staff Officer to Additional Chief Secretary Punjab
15. PA to MD PPRA.